

**STATEMENT OF WORK**  
**Prescribed Burning (338)**  
**Minnesota**

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

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## DESIGN

### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices:
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Practice standard criteria-related computations and analyses prepared by an individual with required certifications presented in a written burn plan including but not limited to:
    - i. Description of the burn area including present vegetation cover.
    - ii. Objective and timing of burn.
    - iii. Acceptable conditions for prescribed burn.
    - iv. Preparation of the area for burning.
    - v. Safety requirements and notifications.
    - vi. Special precaution areas.
    - vii. Firing technique.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Identify fields where practice to be applied on a farm or ranch plan map.
4. Operation and maintenance plan.
5. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
  - a. Signed Legal Responsibilities Certification Form if requested by NRCS.
6. Design modifications during installation as required.

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## INSTALLATION

### Deliverables

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout (e.g., setbacks) according to plans and specifications including applicable layout notes.
4. Application oversight as required.
5. Facilitate and implement required design modifications with client.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meets design and permit requirements.

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## CHECK OUT

### Deliverables

1. Records of application:
  - a. Extent of practice units applied.
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
  - a. Signed Legal Responsibilities Certification Form if requested by NRCS.
3. Exit conference with client and contractor.
4. Progress reporting.
  - a. Provide NRCS copy of reporting print screen if requested.
5. Sign hard-copy of Form CCC-1245 if requested by NRCS.

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## REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Prescribed Burning,

October 2004

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- NRCS General Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- MN Biology Technical Notes